

# Right to Information Act-2005

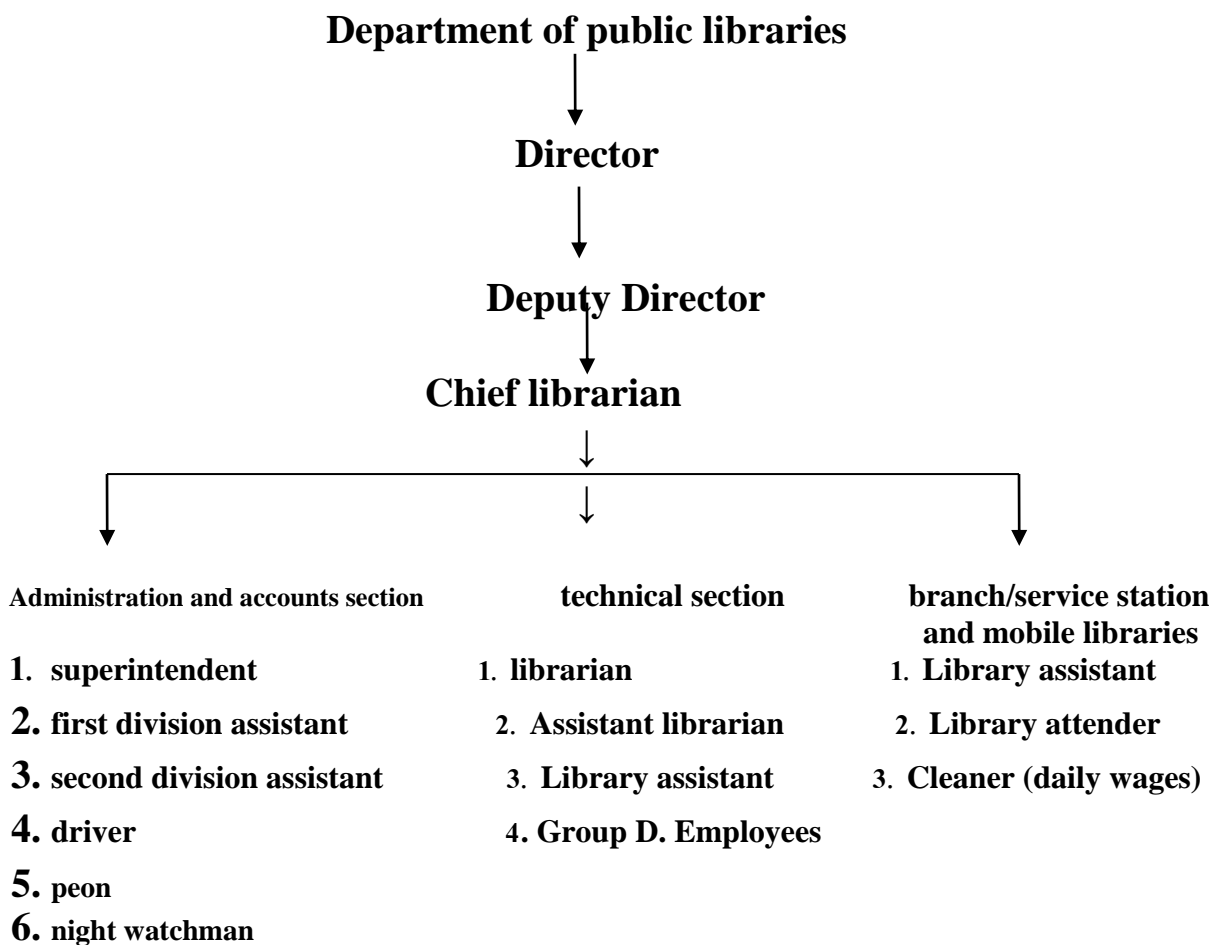
## 2<sup>nd</sup> chapter 4(1)(B) section

### chapter-1

#### public institution works and rules.

[section 4(1)(B)(i)]

#### public institution works and rules details



Sl.no	Instiution name	Address	types	duties
1	City central library city library authority Chairman:- mayor,Mysuru city corporation and other authority members.	City central library new sayyaji rao road, Mysuru	Free library service given to Public residing in Mysuru city .	Mysuru city central library under its juridiction have 18 branch libraries, 12 service stations 04 reading rooms 01 children library 01 mobile library 02 grant-in-aid libraries which provides books papers and magazine

## Officer and employees working under government department Responsibilities and duties

[section4(1)(B)(ii)]

Sl. no	Officer/employee name	designation	duties to be performed	responsibility
1	Sri. B. Manjunath	Deputy director(I/C)	Incharge of city central library mysuru	Maintain city central library
2	Vacant post	Chief librarian	--	--
3	Smt. Latha.H	Superintendent	Administrative work of city central library	Office administration
4	Smt.H.N.Poornima	Librarian	Maintain technical section of city central library	Processing Purchased books and distributing to branches /service stations
5	Smt. Syeda Noorussabha Salar	Librarian	City central library	Work relating to RRRLF books, procuring equipments and books processing work
6	R.C. Nethravathi	Assistant Librarian	Incharge of circulation work of Main branch, city central library	To Maintain library, stock taking, circulation and reference work
7	Vacant Post	Assistant Librarian	--	--
8	Smt Shobha.L	First Division Assistant		Maintenance of Accounts section library fund and consolidate funds.
9	Smt Parvathi.M	Second Division Assistant		Maintaining Service register & other office work
10	Vacant post	Typist	-	-
11	Smt S.Soumya	Library Assistant	Incharge of Vivekanandanagar city central library and additional charge ramakrishanagar branch	To Maintain library, stock taking, circulation and reference work
12	Smt Varija.A	Library Assistant	Incharge of Jayalakshmipuram city central library and addition charge p.k.sanitorium service station	To Maintain library, stock taking, circulation and reference work
13	Smt. S. Prema kumari	Library Assistant	Incharge of Saraswathipuram city central library and additional charge chamarajapuram service station	To Maintain library, stock taking, circulation and reference work
14	Sri. G. VijayNag	Library Assistant	Incharge of circulation work of Main branch, city central library	To Maintain library, stock taking, circulation and reference work
15	Smt. H.R. Srimathi	Library Assistant	Incharge of circulation work of Siddarathanagar, city central library and additional charge allanahalli service station	To Maintain library, stock taking, circulation and reference work

16	Smt Kusuma	Library Assistant	Incharge of circulation work of main branch city central library.	To Maintain library, stock taking, circulation and reference work.
17	Smt Latha P.Y	Library Assistant	Incharge of circulation work of udayagiri branch, city central library and subashnagar service station	To Maintain library, stock taking, circulation and reference work
18	Sri Ramesh. H.V.	Library Assistant	Incharge of circulation work of Kuvempunagar branch , city central library & additional charge Jayanagar & kuvempu jnana thana service station	To Maintain library, stock taking, circulation and reference work
19	Smt Jyothi M.N	Library Assistant	Incharge of circulation work of J.P. Nagar and additional charge ashokapuram , city central library	To Maintain library, stock taking, circulation and reference work
20	Smt Indira. M.K.	Library Assistant	Incharge of circulation work of Main Branch, city central library	To Maintain library, stock taking, circulation and reference work
21	Sri Yadhukumar	Library Assistant	Incharge of circulation work of hebbal branch , city central library & additional charge subramanayanagar service station	To Maintain library, stock taking, circulation and reference work
22	Sri .K.Venkatta Shetty	Library assistant	Incharge of kuvempu mobile library	To Maintain library, stock taking, circulation and reference work
23	Sri H.S. Rama	Driver	Deputation from district central library.	Office Driver City Central Library.
24	Smt J. Kushalakshi	Library Attender	Incharge of Gandhinagar branch additional charge gayathripuram , city central library.	To Maintain library, stock taking, circulation and reference work.
25	Smt. M.R. Manjula	Library Attender	Incharge of chamundipuram branch and additional charge basaweswara road, city central library.	To Maintain library, stock taking, circulation and reference work.
26	Smt.H. .B. Lakshmidēvi	Library Attender	Incharge of vishweshwara nagar branch and additional charge vidyaranayapuram, city central library.	To Maintain library, stock taking, circulation and reference work.
27	Smt B. Sudha	Library Attender	Main office , city central library.	Inward and dispatch section
28	Sri Shivalinga	Library Attender	Incharge of kittur rani chennamma branch city central library.	To Maintain library, stock taking, circulation and reference work.
29	Sri. B. Srinivasa	Peon	City central library main branch	<b>Tappal Section</b> 1.Khajane, Bank work 2.Handing over local tappal 3. Office work 4. other works assigned by Deputy Director

<b>30</b>	<b>Vacant post</b>	<b>Library attender</b>	-	-
<b>31</b>	<b>Vacant post</b>	<b>Library Attender</b>	-	-
<b>32</b>	<b>Vacant Post</b>	<b>Library Attender</b>	-	-
<b>33</b>	<b>Vacant post</b>	<b>Library Attender</b>	-	-
<b>34</b>	<b>Smt Gayathri</b>	<b>Daily wages</b>	<b>City central library main branch</b>	<b>Maintaining News paper section and gazette section</b>
<b>35</b>	<b>Peon</b>	<b>Vacant post</b>	-	-
<b>36</b>	<b>Night watchman</b>	<b>Vacant post</b>	-	-
<b>37</b>	<b>Driver</b>	<b>Vacant post</b>	-	-

## chapter-3

### Rules to be followed and decision to be taken by the officers of public institution [Section 4(1)(B)(iii)]

Activities	Description	Rules to be followed while taking the decision	Final decision officer
<p>The city and district libraries coming under the jurisdiction of public library department serves free public library services.</p>	<p>To serve public with free library service</p>	<p>According to the rules set forth by the Government of Karnataka from time to time decisions will be taken</p>	<p>Deputy director of city central library will take the final decision of city libraries.</p> <p>At the Government level, directors and department secretaries will finally take the decisions on the recommendations of the department minister</p>
<p><b>Books procurment</b></p>	<p>Arts,science,literature,history Childrens literature,text books,competitive books</p>	<p>The purchased books must be selected at the state level selection committee</p>	<p><b>Deputy Director</b></p>
<p><b>Other things procured by the office</b></p>	<p>Furnitures,stationary,printing etc... 1.exceeds Rs5000.00  2. Rs. 1,00,000.00</p>	<p>1. To be purchased through quotation  2. Tender should be issued under Karnataka Public Tender Transparency Code</p>	<p><b>Approval of deputy director</b>  <b>Approval of director</b></p>

## chapter-4

The approved formula to be issued for the implementation of Services / Programs  
4(1)(B)(iv)]

SL.no	Programme/services	The standard set for operation	Time given	Reference to the Study Materials Explained in Civil Services
1	<p><b>Information regarding membership registration and borrowing books in library</b></p>	<p><b>application form can be procured from branch/service station libraries by paying Rs 1/-</b>  <b>the application should be certified by the gazetted officer along with this photo copy of aadhar card,04 recent passport size photos and permanent address proof of the applicant should be submitted along with the registration fees mentioned below</b></p> <p><b>Rs50/- 01 book</b>  <b>Rs75/-02 books</b>  <b>Rs100/-03 books</b>  <b>Rs 130/-03 books(in main branch as it is fully automated and books are issued through PVC card)</b></p>	<p>There is no time limit for submitting application but for enrolling membership time limit has been scheduled in sakala.</p> <p><b>1. Library membership registration-20days</b>  <b>2. Refund of deposited amount-30 days</b></p>	
2.	<p>Selection made by the department of public library under the aeka gavakshi/RRRLF and other schemes published by the author/publisher</p>	<p>Books registration</p> <ol style="list-style-type: none"> <li>1. Everyauthor/publisher/institution have to submit o3 free copies of the published books to state central library,Bangalore under copyright act for registration.Those books which are submitted for the selection have to paste registration copy on the last page of the first book.</li> <li>2. The prescribed application(application format will be available in all the city/central libraries of the Karnataka state)</li> </ol>	<p>Within the corresponding year of the book publishing before the time frame of registration</p>	

		<p>The below mentioned details should be submitted along with the self written application 1. Title of the book, 2. Author's name with permanent postal address, 3. Publisher name with full address, 4. whether the publisher comes under KST, if yes, then KST no. has to be mentioned. 5. Book authority 6. copyright registration no. and year 7. first publication year 8. Fixed price 9. Paper back/hard bound 10. no of pages 11. information to be provided for translated books</p> <p style="text-align: center;"><u>Selection of books</u></p> <p>A copy of book with registration letter should be submitted along with the application form</p>	Should be submitted with in march	
3	Getting free books under RRRLF scheme	<b>Those books received will be taken to the stock and service given to the public</b>		
4	Financial assistance from RRRLF Kolkata / State Government Assistance / Other Assistance for voluntary organization providing Public Library services (Building construction, repair works, purchase of book ,furniture etc..)	<ol style="list-style-type: none"> <li>1. If the grant has been sanctioned by the department utilization certificate .</li> <li>2. Photo copy of Registration certificate of the Trust/study centres /libraries.</li> <li>3. Submission of last 03 years audit report conducted by local auditor/private auditor along with annual report.</li> <li>4. 2 copies of the bill (CTS-8 format), should be sealed and signed by the trust/study centre/library Chairperson /secretary.</li> </ol>	Forwarded to Director, Department of public libraries, Bangalore through Deputy Director district central library	
<b>Sakala service act(started in the 2013-14 )</b>				
5	<b>Library membership registration (application in prescribed format should be submitted along with the other documents)</b>	<p style="text-align: center;"><b><u>Registration fee in branch/service station libraries</u></b></p> <ol style="list-style-type: none"> <li>1. Rs.50/- 1 book</li> <li>2. Rs.75/- 2 books</li> <li>3. Rs.100/- 3 books</li> <li>4. Rs.130/- 3 books(In main Branch as it is automated and books are issued through PVC card</li> </ol>	<b>20 days</b>	
6	<b>Refund of membership deposit (application in prescribed format should be submitted along with the other documents)</b>		<b>30 days</b>	

## **chapter-5**

Implementation of Terms, Conditions, Guidelines, Manuals, programs for Public Service  
[**section 4(1)(B)(iv) & (vi)**]

- 1) Karnataka public library act,1965 and rules
- 2) Government of Karnataka,department of public libraries -accounts rules,1975
- 3) Suggested rules for subsidy under the RRRLF scheme to the organization- books at door steps to lakhs of people
- 4) circulars issued by the Government pertaining to administration
- 5) sub division of city central library mysuru
- 6) KCSR,KFC,KTC,Budget manual,KTPP act,Government orders and circulars
- 7) Office handbook
- 8) Recrument rules of the department
- 9) Books purchase order number ED1 LIB2004 Dated 07-02-2005, as per the Guidelines issued by the government from time to time



## **section-6**

Topics categorized by the documents under the supervision of the Public Authority

[**section4(1)(B) v (i)**]

- ❖ **Adminstration section**
- ❖ **Technical section**
- ❖ **Consolidate section**
- ❖ **Accounts section**
- ❖ **Computer section**
- ❖ **Inward & dispatch section**
- ❖ **RRRLF**
- ❖ **City library fund section**

### **registers**

1. **General/daily cashbook**
2. **Service registers**
3. **Salary disbursement staff increment register**
4. **Stock register of receipt book**
5. **Earnest money deposit book**
6. **Library cess register**
7. **Attendance register**
8. **Inward and outward register**
9. **Classification and catalouging register**
10. **Office manual**
11. **Accession register**
12. **Furniture stock register**
13. **Assessment and liability register**
14. **Classified register**
15. **Reconsilation register**
16. **Urban Tariff Compensation Fund register**
17. **5% State library authority register**
18. **Income & expenditure register**
19. **Fixed deposit register**
20. **News paper and magazine register**
21. **Subject maintenance and magazine cover stock register**
22. **Gate Register**
23. **Excess Book Register**
24. **Weeded out book register**
25. **Membership Register**
26. **Daily Collection Register**

## **chapter-7**

to formulate Public Authorities comprehensive policies and explain the public representatives' advice / participation in implementing the policy

[**section 4(1)(b) viii** ]

<b>Sl.no</b>	<b>Program/services</b>	<b>To form policies and implimating public representative advice</b>	<b>To form policies and implimating public representative advice and implementation of last values</b>
1.	City library authority,Mysuru	Annual action plan,income & expenditure plan ,development plan etc..	Taking approval from city library authority and forwarding to Director for approval
2	Sakala service act.	Library membership registration	Time limit 20 days
		Library membership deposit refund	Time limit 30 days

**chapter-8**  
**local library authority**  
[section 4(1)(b) v(iii) ]

	members	Officer and their works	Is the public have the facility to get the proceedings of the meeting
<b>City library authority</b>	<p>1. Mayor Mysuru city corporation and chairperson of city library authority</p> <p>2.Principal Maharani's womens art college Vice president , City library authority, Mysuru</p> <p>3. President shishu sahithya sanga &amp;member city library authority</p> <p>4. Head master St.Joseph convent high school &amp; member city library authority,mysuru</p> <p>5. Block education officer Mysuru city &amp; member city library authority mysuru</p> <p>5. Sri S.Channappa Retd Mysuru university editor &amp;senior writer president sri kuvempu vichachara vedike &amp; member city library authority Mysuru</p> <p>6. President Rotary children association &amp; member city library authority mysuru</p>	Annual Action Plan,approval of income expenditure To prepare Development Plan,to conduct library authority meeting	<b>Public have the opportunity to get Meeting procedings conducted by city library authority</b>

**chapter-9**  
**officer/employees (Directory)**  
[Section 4(1)(b)(ix)]

Sl.no	Officer name	Designation/post	Office address	Contact number/e-mail
1	Sri. B. Manjunath	Deputy director(I/C)	Deputy Director, city central library, mysuru	0821-2423678 ddclmys@gmail.com
2	Smt. Latha.H	Superintendent	Deputy Director, city central library, mysuru	--“--
3	Smt.H.N.Poornima	Librarian	Deputy Director, city central library, mysuru	--“--
4	Smt. Syeda Noorussabha Salar	Librarian	Deputy Director, city central library, mysuru	--“--
5	R.C. Nethravathi	Assistant Librarian	Deputy Director, city central library, mysuru	--“--
6	Smt Shobha.L	First Division Assistant	Deputy Director, city central library, mysuru	--“--
7	Smt Parvathi.M	Second Division Assistant	Deputy Director, city central library, mysuru	--“--
8	Smt S.Soumya	Library Assistant	Incharge of Vivekanandanagar city central library and additional charge ramakrishanagar branch	--“--
9	Smt Varija.A	Library Assistant	Incharge of Jayalakshmipuram city central library and addition charge p.k.sanitorium service station	--“--
10	Smt. S. Prema kumari	Library Assistant	Incharge of Saraswathipuram city central library and additional charge chamarajapuram service station	--“--
11	Sri. G. VijayNag	Library Assistant	Incharge of circulation work of Main branch, city central library	--“--
12	Smt. H.R. Srimathi	Library Assistant	Incharge of circulation work of Siddarathanagar, city central library and additional charge allanahalli service station	--“--
13	Smt Kusuma	Library Assistant	Incharge of circulation work of main branch city central library.	--“--
14	Smt Latha P.Y	Library Assistant	Incharge of circulation work of udayagiri branch, city central library and subashnagar service station	--“--
15	Sri Ramesh. H.V.	Library Assistant	Incharge of circulation work of Kuvempunagar branch , city central library &additional charge Jayanagar &kuvempu jnana thana service station	--“--

16	Smt Jyothi M.N	Library Assistant	Incharge of circulation work of J.P. Nagar and additional charge ashokapuram , city central library	--“--
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17	Smt Indira. M.K.	Library Assistant	Incharge of circulation work of Main Branch, city central library	--“--
18	Sri Yadhukumar	Library Assistant	Incharge of circulation work of hebbal branch , city central library & additional charge subramanayanagar service station	--“--
19	Sri .K.Venkata Shetty	Library assistant	Incharge of kuvempu mobile library	--“--
20	Sri H.S. Rama	driver	Deputation from district central library.	--“--
21	Smt J. Kushalakshi	Library Attender	Incharge of Gandhinagar branch additional charge gayathripuram , city central library.	--“--
22	Smt. M.R. Manjula	Library Attender	Incharge of chamundipuram branch and additional charge basaweswara road, city central library.	--“--
23	Smt.H. .B. Lakshmidevi	Library Attender	Incharge of vishweshwara nagar branch and additional charge vidyaranayapuram, city central library.	--“--
24	Smt B. Sudha	Library Attender	Main office , city central library.	--“--
25	Sri Shivalinga	Library Attender	Incharge of kittur rani chennamma branch city central library.	--“--
26	Sri. B. Srinivasa	Peon	City central library main branch	--“--
27	Smt Gayathri	Daily wages	City central library main branch	--“--

## *chapter-10*

officer and employees performing duties under public authority and as per the act & rules their monthly salary and other allowences

<i>Name of the officer/employee</i>	<i>post</i>		<i>2016-17 salary</i>
<b>Sri. B. Manjunath</b>	<b>Deputy director(I/C)</b>	<b>Deputy Director, city central library, mysuru</b>	
<b>Smt. Latha.H</b>	<b>Superintendent</b>	<b>Deputy Director, city central library, mysuru</b>	
<b>Smt.H.N.Poornima</b>	<b>Librarian</b>	<b>Deputy Director, city central library, mysuru</b>	
<b>Smt. Syeda Noorussabha Salar</b>	<b>Librarian</b>	<b>Deputy Director, city central library, mysuru</b>	
<b>R.C. Nethravathi</b>	<b>Assistant Librarian</b>	<b>Deputy Director, city central library, mysuru</b>	
<b>Smt Shobha.L</b>	<b>First Division Assistant</b>	<b>Deputy Director, city central library, mysuru</b>	
<b>Smt Parvathi.M</b>	<b>Second Division Assistant</b>	<b>Deputy Director, city central library, mysuru</b>	
<b>Smt S.Soumya</b>	<b>Library Assistant</b>	<b>Incharge of Vivekanandanagar city central library and additional charge ramakrishanagar branch mysuru</b>	
<b>Smt Varija.A</b>	<b>Library Assistant</b>	<b>Incharge of Jayalakshmipuram city central library and addition charge p.k.sanitorium service station mysuru</b>	
<b>Smt. S. Prema kumari</b>	<b>Library Assistant</b>	<b>Incharge of Saraswathipuram city central library and additional charge chamarajapuram service station mysuru</b>	
<b>Sri. G. VijayNag</b>	<b>Library Assistant</b>	<b>Incharge of circulation work of Main branch, city central library mysuru</b>	
<b>Smt. H.R. Srimathi</b>	<b>Library Assistant</b>	<b>Incharge of circulation work of Siddarathanagar, city central library and additional charge allanahalli service station mysuru</b>	
<b>Smt Kusuma</b>	<b>Library Assistant</b>	<b>Incharge of circulation work of main branch city central library. mysuru</b>	
<b>Smt Latha P.Y</b>	<b>Library Assistant</b>	<b>Incharge of circulation work of udayagiri branch, city central library and subashnagar service station mysuru</b>	
<b>Sri Ramesh. H.V.</b>	<b>Library Assistant</b>	<b>Incharge of circulation work of Kuvempunagar branch , city central library &amp;additional charge Jayanagar &amp;kuvempu jnana thana service station mysuru</b>	

<b>Smt Jyothi M.N</b>	<b>Library Assistant</b>	<b>Incharge of circulation work of J.P. Nagar and additional charge ashokapuram , city central library mysuru</b>	
<b>Smt Indira. M.K.</b>	<b>Library Assistant</b>	<b>Incharge of circulation work of Main Branch, city central library mysuru</b>	

<b>Sri Yadhukumar</b>	<b>Library Assistant</b>	<b>Incharge of circulation work of hebbal branch , city central library &amp; additional charge subramanayanagar service station mysuru</b>	
<b>Sri .K.Venkata Shetty</b>	<b>Library assistant</b>	<b>Incharge of kuvempu mobile library mysuru</b>	
<b>Sri H.S. Rama</b>	<b>driver</b>	<b>Deputation from district central library.Mysuru</b>	
<b>Smt J. Kushalakshi</b>	<b>Library Attender</b>	<b>Incharge of Gandhinagar branch additional charge gayathripuram , city central library mysuru</b>	
<b>Smt. M.R. Manjula</b>	<b>Library Attender</b>	<b>Incharge of chamundipuram branch and additional charge basaweswara road, city central library mysuru</b>	
<b>Smt.H. .B. Lakshmidevi</b>	<b>Library Attender</b>	<b>Incharge of vishweshwara nagar branch and additional charge vidyaranayapuram, city central library. mysuru</b>	
<b>Smt B. Sudha</b>	<b>Library Attender</b>	<b>Main office , city central library. mysuru</b>	
<b>Sri Shivalinga</b>	<b>Library Attender</b>	<b>Incharge of kittur rani chennamma branch city central library. mysuru</b>	
<b>Sri. B. Srinivasa</b>	<b>Peon</b>	<b>City central library main branch mysuru</b>	
<b>Smt Gayathri</b>	<b>Daily wages</b>	<b>City central library main branch mysuru</b>	

## Chapter-11

### Details of approximate expenditure of affiliated institution including schemes .

[section 4(1)(B) xi ]

Affiliated institution	Schemes/programs/under different schemes sanctioned amount	Expenditure details of the previous year		Approximate expenditure detail	(Website, reports, notice board etc.)
City Central Library, Mysuru	<b>I. <u>Non-plan</u></b>	Income in Rs	Expenditure In Rs	Rs	
	1. salary of permanent staff and daily wage employee				
	2. Travel expenditure				
	3. Transportation				
	4. Building Rent				
	<b>II. <u>Non-plan</u></b>				
	1. city compensation				
	<b>III. <u>plan</u></b>				
	1. Honorable remuneration of children library staff and magazines				
	<b>IV. <u>Library Cess</u></b> City library authority fund				



## chapter-12

### To be followed -Rules

[Section4(1)(b)xii ]

Public Authority which manages public programs

<b>Programme/activities</b>	<b>Subsidy format and quantity</b>	<b>Subsidy standards</b>	<b>Sanctioning authority/designation</b>
<b>Assistance for private libraries (state government)</b>	-	<b>1. should render service upto 3 years 2. utilization certificate of the grants utilized in the previous year 3. trust/study centre/library registration photo copy 4. audit report of last 03 years from local auditor /private auditor along with annual report 5. 2 copies of the bill(CTS-8 format), should be sealed and signed by the trust/study centre/library Chairperson /secretary. 6. It should be private library serving service to public</b>	<b>Director department of public libraries Bangalore</b>

## chapter-13

Officially assisted by Public Authority, obtaining details of the recipient's Disclosure

[section 4(1)(B) 13]

Maintaining the name and address of the beneficiaries of each program / address / specific plan  
for each project

### Beneficiary

Program/plan				
Sl.no	Beneficiary name and address	Benefits	Sanctioned date	Name of the sanctioned authority and designation
Nil				

## CHAPTER -14

### Available information can be accessed through electronic media

[Section 4(1)(b)x(iv)]

(Floppy, CD, VCD, Web Site, Internet etc.)

Media	Description (site address/location where available etc.,)	Contents or title	Designation and address of the custodian of information held by whom?)
<p>Information regarding department can be accessed through department website Website Address : <a href="http://www.kar.nic.in/publib">www.kar.nic.in/publib</a> City central Mysuru website: <a href="http://www.cclmysuru.org">www.cclmysuru.org</a></p>			

## chapter-15

### Particulars of facilities available to Citizens for Obtaining Information.

[Section 4(1)(b)xv(iv)]

Describe the particulars of information dissemination mechanisms in place/facilities available to the public for accessing of information

Facility	Description(Location of Facility/Name etc.)	Details of Information made available.
1) Book, Newspaper magazine reference	At all Branches/Services stations an Reading Room libraries	Free service for Newspaper and reference service. For borrowing books library membership has to be taken.
1) Book borrowing	At all Branches and Services stations libraries	<u>Branch Libraries</u> For 1 books – Rs.50.00 For 2 books -Rs. 75.00 For 3 books – Rs.100.00 FOR 3 books - Rs.130.00 (In main Branch as it is automated and books are issued through PVC card)

## chapter-16

### Name and designation of the officer of public authority

[Section 4(1)(b)xvi]

Please provide contact information about the Public Information Officers and Assistant Public Information Officers designated for various offices/administrative units and appellate Authority/Officer(s) for the public authority in the following format.

#### Pubic information officer

Sl.no	Office name/	PIO name and designation	Office phone no	E-mail
01	City central library,mysuru	Sri B.Manjunath Deputy Director	0821-2423678, 2430343	ddcclmys@gmail.com

#### Assistant public information officer

Sl. No	Name of the Office/administrative Unit	Designation of PIO	Office Tel. Residence Tel. Fax	E-mail
02	City central library,mysuru	Smt.H.N.Poornima librarian	0821-2423678, 2430343	ddcclmys@gmail.com

#### Appellate Authority

Sl. No	Name of the Office/administrative Unit	Name of Designation of PIO	Office Tel. Residence Tel. Fax	E-mail
03	Director, Department of public libraries,Bangalore	Sri Satishakumara .S.Hosamani Director department of public libraries, Bangalore	080-22867358	dpl_dir_acts@yahoo.co.in

## **CHAPTER-17**

### **Other Useful Information**

**[Section 4(1)(b)xvii]**

**Please give below any other information or details of publications which are of relevance or of use to the Citizens.**

- 1. The branches working under city central library jurisdiction, few branches which are big are working from 8:00a.m to 8:00 p.m and other small branches and service station are working from 8:00 a.m to 11:30 a.m and 4:00 p.m to 8:00 p.m. providing free public library service**
- 2. UPS has been installed in all branches and service stations so that during power cuts also public can utilize the library services.**
- 3. All libraries are well occupied with all types of books like literature, science, arts, competitive books, reference books & children books importance are given to text and competitive books as per the requisition given by the public and students.**
- 4. Main branch and kuvempu mobile library books are fully automated.**

